

**IMPORTANT INFORMATION ON FEE POLICY**

(Nursery – Class VIII)

Dear Parents,

Greetings!

We would like to inform you about the fee policy of our school. We kindly request you to adhere to the fee rules set by the school management committee to ensure smooth functioning of our school.

- a) The school will be raising the bills for fees on a quarterly basis around 10 of the first month of every quarter.
- b) The parents are required to pay the fee by 30 of those months.
- c) In case the due amount is not paid by the parent in the above-mentioned time period, the proposed fine will be charged for the late payment of fee.
- d) Cheque returned by the bank for any reason will be treated as Non-Payment. New Payment is to be made by Pay Order only together with penalty of Rs. 500/- and corresponding late fee fine.
- e) The name of the student will be struck off the rolls, if the fee is not cleared strictly as per state government rules and after providing adequate time and after due communication to the parents through mails and speed post. Any such striking off the name should be with the consent of the Secretary and the Chairman of the School.

f) Information about Late Fee:

S. NO	PARTICULAR	AMOUNT (RS.)
1.	From 1st day of the Second month of quarter till 15th of the said month	Rs. 500/-
2.	For further delay up to 30th of the second month of the quarter	Rs. 750/-
3.	For further delay up to 30th day of the last month of the quarter.	Rs 1000/-

- g) Late fee will be applicable from 01<sup>st</sup> October 2024 (Quarter III)
- h) If still the amount is outstanding, then the school shall be initiating the appropriate proceedings and action under the rules of Department of School Education of Madhya Pradesh for striking off the name of the student. Re admission may be granted by charging the entire pending dues with fine calculated as per the above details.
- i) The fee can be paid in advance for one or more quarters or the whole year as per the parent's request along with an application.
- j) In case of withdrawal of a student during the session, after adjusting the fee up to the month in which the student is on rolls, the balance fee is to be refunded by the school.

In case of any query, kindly contact school office.

Regards,

  
Jyoti Gupta  
Principal  
Bal Bharati Public School  
SSTPP Khandwa (M.P)